



HARRIS THEATRE RATES SUMMARY

George Mason University Center for the Arts

For additional Venue information please visit our website at cfa.gmu.edu

LEASE RATES:

2016-2017

HARRIS THEATRE

Monday – Thursday:	Per Performance Day	\$1,500
	Per Technical/Rehearsal/Recording Day	\$750
Friday – Sunday:	Per Performance Day	\$2,000
	Per Technical/Rehearsal/Recording Day	\$1,000
Early/Late Access Fee:	Per half hour: before 7 am, after 12 am	\$100 per half hr

PERSONNEL

Front of House:	House Manager	\$19 per hr
	Usher Supervisor	\$17 per hr
	Usher(s) (per Usher, per hour)	\$13 per hr
Box Office:	Ticket Office Manager	\$19 per hr
	Ticket Office Supervisor	\$17 per hr
	Ticket Sellers (per seller, per hour)	\$13 per hr
Production:	Stage Preparations	\$27 per hr
	Load-In	\$27 per hr
	Rehearsal	\$27 per hr
	Show	\$27 per hr
	Load-Out	\$27 per hr
	Overtime Fee PER Crew Member* (see box at right)	\$40 per hr*

*OT: Required after 10 hours per day and after 40 hours in one week, and before 7 AM, or after 12 AM

SERVICES

Box Office:	Event Set Up - First Show	\$300 per performance
	Event Set Up - Each Subsequent Show	\$250 per performance
	Event Set Up - CUSTOM	\$500 per performance
	Rush Set Up Fee (less than 10 days from onsale date)	\$150 per performance
	Credit Card Commission (% of credit card ticket sales)	3.5% of credit card sales
	Ticket Printing Fee *	\$.10/ticket
	Additional Coupon Codes: 3 = \$25, 4-10 = \$50, 11-15 = \$75	\$25 - \$75
	Access to Reporting Portal	\$50
	Event Calendar & Internet Listing	\$200 per listing
	Email Blast for Tickets.com (1000 names)	\$125
Last minute show cancelation (48 hours)	\$500	

RESOURCES

Grand Piano:	#1	\$230 per tuning
Lighting:	Followspots	\$75 per followspot per day
Staging:	Dance Floor	\$400 per day
	Risers	\$5
Miscellaneous:	Fog Machine	\$25 per day
	Wireless Microphones	\$5 per day

DIRECT RENTAL EXPENSES

	Equipment Rental Procurement Fee	25% of Rental Fee
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Special Events

Revised June 8, 2016